



DATE: June 2019-May 2020

TO: Participants - Music & Young Children 2019-2020

FROM: Peggy Peel

RE: Graduate Credit

Attached is the information about receiving graduate credit for attending Music & Young Children Workshop sponsored by Music Together.

The syllabus from the instructor will explain what is required to receive the graduate credit. There are no additional assignments outside of the requirements for the class.

To receive the credit, please complete all parts of the registration form and return **within 2 weeks of the end of the class.** You may submit payment with the registration (check payable to Webster University) or pay online after you are registered through your Connections Account. (There is a fee to pay by credit card). If you are a new student you will be sent information about setting up a Connections account after you have been registered.

ALL REGISTRATIONS ARE FINAL UPON RECEIPT & PROCESSING. IF YOU DO NOT COMPLETE THE COURSE YOU WILL RECEIVE A FAILING GRADE. THERE IS NO LATE DROP OR WITHDRAWAL.

You may contact me at <a href="mailto:peelmm@webster.edu">peelmm@webster.edu</a> or 314-246-7058 if you have any questions about the registration form. The fax number for the school of education is 314-968-7118. Webster University's School of Education address is: 470 E. Lockwood Ave, St. Louis MO 63119-3194





## WEBSTER UNIVERSITY IN-SERVICE EDUCATION GRADUATE CREDIT REGISTRATION FORM

## COMM 5210 Music & Young Children 2019-2020

To enroll for credit, please complete the following:

I am registering for 2 credits

Tuition: \$280 (\$140 per credit hour)

NAME \_\_\_\_\_STUDENT #\_\_\_\_(if known) ADDRESS\_\_\_\_\_SOC. SEC. #\_\_\_\_(if not a current student) CITY\_\_\_\_\_STATE \_\_\_\_ ZIP CODE \_\_\_\_ PHONE COUNTRY E-MAIL \_\_\_\_ Have you ever attended Webster University before? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, when? \_\_\_\_\_ If no, please furnish the following information: Birth date Birthplace Ethnic Origin Gender Do you plan to apply for admission as a degree-seeking student? \_\_\_\_\_\_yes \_\_\_\_\_ no If yes, when? I wish to enroll in the following course: COMM 5210 Music & Young Children 1. Course # I have enclosed \$\_\_\_\_\_ (make checks payable to Webster University). I will pay by credit card after I have been registered. I understand I must activate my Connections Account to receive the bill and process the payment. Return this form to Peggy Peel, Webster University, 470 E Lockwood, St. Louis MO 63119 within 2 weeks of the class. Signature date

## **GRADES:**

The registrar's office does not mail grade reports to students. Students should access their grades online through the **Connections** portal. Below are the guidelines for setting up and/or accessing your Connections account.

If you need a printed grade report or transcript you may request this online: http://www.webster.edu/academics/transcripts.html

## CONNECTIONS LOGIN

(This is needed to access your account after your registration has been processed and to view/print your grades, pay your bill, etc.)

\*New Students: Information for setting up your Connections & Office 365 accounts will be emailed to your personal email address after first registering for classes. Please use the information contained in that letter to setup your Connections account. You will need your student ID and Webster email address to set that up. If you do not receive the information please contact me.

\*Prior Students: You should already have a username and password.

Here is a link that should help you get these set up. http://www.webster.edu/advising/student-technology.html

All of the following features are available within Connections:

- Check/update your address and phone number
- View/print grades
- View/print a copy of your schedule
- Access your Webster email

- Print a student copy of your academic
- View/print/Pay your student account

\*If you are a new student or are a returning student and are unable to setup your Connections account using the information above, please contact the Webster University Information Technology Service Desk at 314-968-5995 or 866-435-7270.

You may contact Peggy Peel at Webster University at peelmm@webster.edu or 314-968-7058 if you have any questions about the registration for this course.

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